

MIR MOHAMMED ALI IAS
DIRECTOR



**DIRECTORATE OF
SAMOOHIKA SANNADHASENA
GOVT. OF KERALA**

Temp Address:
ANERT
Vikas Bhavan PO
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No. DSSS/Procurement/02/2022

17.03.2022

QUOTATION NOTICE

**Sub: - Directorate of Samoohika Sannadhasena – Quotation for Procuring Laptops –
Reg.**

Sealed competitive quotations are invited from reputed manufacturers/agencies for the Supply of Laptops to the Directorate of Samoohika Sannadhasena, 3rd Floor, ANERT, Vikas Bhavan PO, Thiruvananthapuram – 695033. The specifications are as follows –

SI No.	Item/Particular	Number/Specification
1.	Required Quantity	02
2.	Processor Brand	Intel
3.	Processor Type	Core i3 family
4.	Processor Speed and Generation	11 th Generation
5.	RAM Size	8 GB
6.	Memory Technology	DDR4
7.	Hard Drive Size	512 GB
8.	Hard Drive Technology	SSD
9.	OS Architecture	64 Bit
10.	Operating System	Windows 11
11.	USB Port	2 Nos.
12.	HDMI Port	1 No.
13.	Multi card slot	1 No.
14.	Connectivity features	LAN, Wireless LAN, Bluetooth
15.	Screen Size	15 inches
16.	Audio details	Headphones, speaker
17.	Included components	Laptop, Adapter, Backpack, User manual, Mouse
18.	Average Battery Life	8 hours
19.	Battery	Lithium Ion

The bidders should quote the rates for the Coverage of the function in the schedule of quantities as appended (Annexure – I). Envelope containing the quotations should bear the superscription addressed as per the form of Quotation Notice and should reach the Office address by Hand/Post/Courier.

The full address of the firm should be given on the sealed envelope. Last date and time for receipt of quotations is 22/03/2022 at 11.30 AM. Late quotations will not be accepted. The quotations will be opened at 4 PM on 22/03/2022. The rate quoted should be inclusive of all taxes and delivery.

Due date and time for receipt of quotations	22/03/2022, 11.30 AM
Date and time for opening of quotations	22/03/2022, 4 PM
Designation and address of officer to whom the quotation is to be addressed	The Director, Directorate of Samoohika Sannadhasena, 3 rd Floor, ANERT, PMG – Law College Road, Vikas Bhavan PO, Thiruvananthapuram - 695033
Superscription	DSSS - Quotation for Laptops

Sealed quotations are invited for the works specified in the list above. The rates quoted should be inclusive of all required specifications. The necessary superscription, due date for the receipt of quotations, and the name and address of officer to whom the quotation is to be sent are noted above. Any quotation received after the time fixed on the due date is liable to be rejected. Quotations not stipulating period of firmness and with price variation clause are liable to be rejected. The acceptance of the quotations will be subject to the following conditions.

1. Withdrawal from the quotation after it is accepted or failure to supply within a specified time or according to specifications will entail cancellation of the order and purchases being made at the offer's expenses from elsewhere, any loss incurred thereby being payable by the defaulting party. In such an event the Government reserves also the right to remove the defaulter's name from the list of Government suppliers permanently or for a specified number of years.
2. No representation for enhancement of price once accepted will be considered during the currency of the contract.
3. Any attempt on the part of tenderers or their agents to influence the Officers concerned in their favour by personal canvassing will disqualify the tenderers.
4. If any license or permit is required, tenderers must specify in their quotation and also state the authority to whom application to be made.
5. The prices quoted should be inclusive of all taxes, duties, cesses, etc., which are or may become payable by the contractor under existing or future laws or rules of the country of origin/supply or delivery the course of execution of the contract.
6. Any sum of money due and payable to the successful tenderer or contractor from Government shall be adjusted against any sum of money due to Government from him under any other contracts.
7. Payment will be made only after completing the works upon the satisfactory performance of the work awarding authority.

8. Special conditions, if any, printed on the quotation sheets of the tenderer or attached with the tender will not be applicable to the contract unless they are expressly accepted in writing by the purchases.



Director

To Be Provided in Letter Head Duly Signed and Sealed

Please Quote unit rates

SUPPLY OF LAPTOPS FOR THE DIRECTORATE OF SAMOOHIKA SANNADHASENA				
SI No.	Item	Quantity	Rate	Amount
1.	Laptop	02		
		Total		

The quoted amount must be inclusive of taxes and delivery.

Total Amount in words: